

The Falcon Club of America

By-laws

Revision 9, July 16, 2016
These bylaws supersede any former bylaws.
Please discard any former copies that you may have on file.

ARTICLE 1

Name

The name of this organization is the FALCON CLUB OF AMERICA, which is abbreviated as FCA.

ARTICLE 2

Purpose

The purpose of this non-profit organization is to:

- 2.1 Preserve the Falcon automobile.
- 2.2 To advance the acceptance of the Falcon automobile.
- 2.3 To promote good fellowship.

ARTICLE 3

Membership

- 3.1 Membership in the FCA is open to anyone who is interested in the club.
- 3.2 Ownership of a Falcon automobile is not a requirement for membership.
- 3.3 The Board of Directors can grant honorary lifetime membership using established guidelines.
- 3.4 Voting rights are granted to dues paying members and their spouses. Voting may be done by written ballot.
- 3.5 Charters are issued to chapters to promote interest in the Falcon automobile following these guidelines:
 - 3.5.1 Application is sent to the FCA Chapter Coordinator.
 - 3.5.2 The application states the proposed geographical area encompassed by the chapter.
 - 3.5.3 All members in the chapter must be members in good standing with the FCA.
 - 3.5.4 All chapters must send a complete roster of their membership to the Regional Directors by January of each year.
 - 3.5.5 Each chapter agrees to release, indemnify and hold harmless the FCA for any and all claims of any kind incurred by a local chapter.
 - 3.5.6 Each chapter must conform to all local, state and federal laws and other rules and regulations as may be required by the FCA.

ARTICLE 4

Officers – Elections & Management

- 4.1 Elected officers are President and Vice-President. The authorized number of Directors who are elected and constitute the Board of Directors shall be five.
 - 4.1.1 Terms of office for President and Vice-President are one year.
 - 4.1.2 Terms of office for Board members are five years.
 - 4.1.2.1 After five years the member must sit off the Board for one year before being nominated for another term.
 - 4.1.2.2 Only one active member from each chapter may serve as a Board member, at any given time. A chapter is defined as the home chapter or the chapter located in the area nearest to where the member resides.
 - 4.1.3 Election of the President, Vice President and Directors is at the National Meet business meeting by vote of the general membership.
 - 4.1.3.1 Only paid up members of the FCA and their spouses can vote in the elections.
- 4.2 Volunteer officers are Club Store Manager, Chapter Coordinator, Regional Directors, Internet Director, Head Technical Advisor, Technical Advisors, Social Media Director and Three (3) Auditors. Appointments are approved by the Board of Directors. The Magazine Editor/Advertising Director and Membership Secretary are contractors who must enter into

- written contracts with the FCA. Such contracts must be negotiated or approved by the Board.
- 4.2.1 Terms of office for volunteer officers are agreed to by the volunteer and the Board.
 - 4.2.2 Terms of contracts for contractors are set by the Board.
- 4.3 Appointed officers are: Treasurer and Recording Secretary
- 4.3.1 Terms of office for appointed officers are one year.
 - 4.3.2 Appointments are made by the Board of Directors at the National Meet.
- 4.4 Requirements for election to an office or the Board in the FCA are:
- 4.4.1 Minimum age of 21.
 - 4.4.2 A member in good standing with the FCA.
 - 4.4.3 All candidates must be present at the National meet.
 - 4.4.4 All candidates must have attended 3 of the last 5 National meets.
 - 4.4.5 Commercial vendors (deriving their livelihood, other than hobby) may not hold a National office.
- 4.5 Duties, Responsibilities and Powers of the President, Vice President, Recording Secretary and Treasurer are as follows and as set forth in more detail in the Officer and Director Handbook:
- 4.5.1 President
 - 4.5.1.1 General charge and supervision of the activities of the FCA.
 - 4.5.1.2 Improvement of the FCA through increased publicity, activities and status.
 - 4.5.1.3 Coordination of the FCA functions with other clubs as required.
 - 4.5.1.4 Promote FCA social activities.
 - 4.5.1.5 Chair Officers' meetings and Business meetings.
 - 4.5.2 Vice-President
 - 4.5.2.1 Serve as an alternate for the President in the President's absence.
 - 4.5.2.2 Assist in implementing FCA policy.
 - 4.5.2.3 Chair special committees as appointed by the Board.
 - 4.5.3 Recording Secretary
 - 4.5.3.1 Prepare minutes of the FCA Business meeting.
 - 4.5.3.2 Prepare minutes of the FCA Officers' meeting.
 - 4.5.3.3 Maintain FCA Officer and Director Handbook and FCA records, other than those maintained by the Treasurer.
 - 4.5.3.4 Prepare FCA correspondence as requested by FCA President or Board.
 - 4.5.4 Treasurer
 - 4.5.4.1 Account for FCA finances and provide reports as requested by the President, Vice President and Board.
 - 4.5.4.2 Disburse approved funds for authorized FCA expenses.
 - 4.5.4.3 Serve as interface with the CPA tax firm for FCA finances.
- 4.6 The Duties, Responsibilities and Powers of Volunteer Officers and Contractors listed below are as follows and as set forth in the Officers' and Directors' Handbook:
- 4.6.1 Regional Directors
 - 4.6.1.1 Approved by the Board of Directors.
 - 4.6.1.2 Assist FCA chapters as requested.
 - 4.6.1.3 Maintain chapter membership rosters for their regions and provide updates to the Chapter Coordinator.
 - 4.6.1.4 Notify the last known contact if the chapter is in danger of being removed from the "Chapters by Region" list for failure to supply a membership roster.
 - 4.6.1.5 Assist Chapter Coordinator to facilitate the formation or reactivation of FCA chapters.
 - 4.6.2 Chapter Coordinator
 - 4.6.2.1 Supply an application package and act as a FCA board liaison for groups interested in forming new chapters.
 - 4.6.2.2 Keep Regional Directors informed of new chapter requests.
 - 4.6.2.3 Submit completed chapter applications to the President for approval by the Board.
 - 4.6.2.4 Receive "Chapters by Region" information from Regional Directors and supply to the Recording Secretary and Magazine Editor.

- 4.6.2.5 Forward chapter updates to the Internet Director as received.
- 4.6.3 Club Store Manager
 - 4.6.3.1 Manage the FCA Club Store inventory.
 - 4.6.3.2 Ensure the Club Store is available for members at the National Meet.
 - 4.6.3.3 Present financial records for FCA annual audit.
- 4.6.4 Magazine Editor/Advertising Director
 - 4.6.4.1 Fulfill duties as set forth in the contract with the FCA.
 - 4.6.4.2 Edits and publish a monthly FCA magazine.
 - 4.6.4.3 Present report at Officers' Meeting.
- 4.6.5 Internet Director
 - 4.6.5.1 Manages the electronic information for the FCA web site.
- 4.6.6 Technical Advisors
 - 4.6.6.1 Provide assistance to the general membership as required regarding the restoration, maintenance and technical specifications of the Falcon automobile.
 - 4.6.6.2 Seek advice/assistance from Head Technical Advisor as necessary.
- 4.6.7 Head Technical Advisor
 - 4.6.7.1 Appoint Technical Advisors for sub categories as deemed appropriate.
 - 4.6.7.2 Provide advice/assistance to Technical Advisors as necessary.
- 4.6.8 Membership Secretary
 - 4.6.8.1 Fulfill duties as set forth in the contract with the FCA.
 - 4.6.8.2 Maintain the database of current and past members.
 - 4.6.8.3 Handles inquiries from persons interested in joining the club and mails them the New Members package.
- 4.6.9 Auditors
 - 4.6.9.1 Audit the books of the Treasurer and Club Store yearly at the National Meet and report at the annual Business Meeting.
 - 4.6.9.2 Audit at any time during the year if there is a change in Treasurers.
- 4.6.10 Social Media Director
 - 4.6.10.1 Establish an FCA presence on social media sites.
 - 4.6.10.2 Monitor activity on FCA social media sites.
- 4.7 The Duties, Responsibilities and Powers of the FCA Board of Directors are as follows: Board of Directors
 - 4.7.1 Manage the activities and affairs of the FCA and resolve FCA issues brought to its attention by the President or Vice President.
 - 4.7.2 Hold annual, regular or special meetings.
 - 4.7.2.1 Plan and conduct annual meeting at the National Meet.
 - 4.7.2.2 Ensure a quorum of a majority of Directors then in office is in attendance for conducting FCA business.
 - 4.7.2.3 Select a chair and secretary for each meeting. The chair and secretary may be the same person.
 - 4.7.2.4 President and Vice President shall attend Board meetings if they are available, but shall not be entitled to vote.
 - 4.7.2.5 May conduct a Directors only meeting.
 - 4.7.3 Grant or assign additional duties, responsibilities and powers to the elected, appointed and volunteer officers. These duties, responsibilities and powers will be enumerated in the Officer and Director Handbook.
 - 4.7.4 Approve the terms and the form of contracts to be entered into by the FCA and contractors.

ARTICLE 5

National Meet

- 5.1 The FCA schedules at least one "National Meet" for the Falcon automobile on the 3rd weekend in July. Another weekend may be acceptable but is subject to approval from the FCA BOD.
- 5.2 The following meetings are held at the National Meet.
 - Board of Directors

- Officers
- Business
- 5.3 Parts may be bought, sold, or traded at the National Meet.
- 5.4 Joint meets with other clubs are scheduled when feasible.
- 5.5 Public viewing is welcomed at all Falcon meets.
- 5.6 Vehicle judging is done by registered participants using a people's choice ballot.
- 5.6.1 Awards consist of:
 - Longest Distance Driven
 - Best Stock Falcon
 - Best Modified Falcon
 - Oldest Falcon
 - Ladies' Choice - Claude Daniels
 - Chapter Participation
 - Individual class winners – suggested but not required
- 5.6.2 A standard sized and designed award, as set by the Board of Directors for all class winners, is used at the National Convention. This award is unique to the National Convention and may not be used anywhere else.
- 5.6.3 Standard FCA National Convention Categories

5.6.3.1 **Stock Category**

Falcons entered in this category have historically been thoroughly detailed while maintaining a high percentage of authenticity. Most common and accepted modifications in this category are custom or aftermarket wheels combined with radial performance type tires (rather than bias ply). The other noted and accepted modifications are "Sprint" or "Cobra" type air cleaners and valve covers. These two modifications are felt to be acceptable because perhaps the OEM, bias ply tires are not available in the correct sizes and radial tires add a definite safety factor in traction, handling and braking. The newer sized of radial tires also require a rim width that is wider than the stock Falcon wheel. This is the reason many owners choose to run the 14X6 Magnums or 14X7 Magnums in combination with a 70 series radial tire.

The Sprint and Cobra engine accessories are recognized as "True" Ford parts and could be purchased "over the counter" from any Ford dealership. Details really stand out in this category. The engine compartment is clean enough to eat off in his vehicle, be it a 144/170/200 six or a 260/289/302 eight. It will be detailed to the max. **No glaring modifications are anywhere on this Falcon.** It just looks a little better than the original, the way it would have if Ford could have "hand built" each one individually.

You may see these Falcons on trailer or driven on a nice day. Several cars of this quality may even be driven on long trips. All in all, these Falcons are built for "Show or Go." At local cars shows across the nation these cars are bringing back the memories of the car that started it all, and bringing home the "gold" to boot.

5.6.3.2 **Daily/Street Driven Category**

This category is perhaps the most important to the future of the FCA and the value of all Falcons. As the name implies, **this category is for those special Falcons that you see on the street every day!** These Falcons are driven at least three thousand miles per year, rain or shine. They are not "Parade Cars" or "Museum Pieces." They take Dad to work and Mom to the grocery store. They are often the son's or daughter's first car and are depended on to get them to school every day. Then have felt the pain of parking lots and careless drivers. They are the cars left outside to make room for Mom's new Taurus; they are also the ones that will start when the new one refused to face the cold of winter. Definitely not a show car, but for sure a winner! You won't find a show quality paint job on this Falcon. Maybe

a nice set of wheels like Magnums or even steel wheels and not quite show quality hubcaps. The engine compartment may or may not be detailed. In all cases it will be as clean as one can keep it. Remember this car is used as it was intended. Several modifications that improve dependability may even be evidenced on this "driver." Maybe an alternator sits where a generator once resided. One can easily understand wanting a dependable charging system! The beauty of the Falcons in this category is not that they are perfect. They are well-maintained attractive vehicles willing to take their proud owners across town, to work, grocery shopping, or wherever they want to go.

5.6.3.3 **Diamond in the Rough**

This category is for the Falcon that obviously needs work or is in the process of being restored. It may or not be drivable. It may be in primer or still have the old paint job. The interior may be tattered and torn or partially finished. The bodywork is not completed. The engine needs work. Anyone looking at this Falcon can see it does not fit in any of the other categories but has potential some day.

5.6.3.4 **Lite Modified Category**

This Category is for that Falcon that retains the stock appearance but has been mildly modified to improve the safety, performance and drivability/handling. Falcons entered in this Category might have disc brakes with dual master cylinder, rack and pinion steering that has been bolted in place, overdrive transmission (manual or automatic), aftermarket intake and exhaust manifolds, aftermarket wheels and tires, reclining bucket seats with original design upholstery material, aftermarket steering wheel, gages or consoles. Even a small block Ford stroker engine. These mildly modified Falcons should not have any body modifications such as wheel tubs, louvers or hood scoops. These mild modifications could be easily reversed returning the Falcon to a stock condition. The Falcon entered in this Category will probably be very detailed inside and outside.

5.6.3.5 **Modified Category**

This category is wide open! You will find Customs, Sleds, Racers, Chopped Tops, Full Frames, Tubbs, 4-Wheel Disc Brakes, Monster Tires and a host of other tempting modifications. Engines may be carbureted, fuel injected small block, or even a blown big block. In either case, you bet it is well detailed and more than likely "Bad to the Bone." No engine modification is considered extreme, although all entries must be all **Ford** powered. Absolutely no Brand X. Paint schemes will vary as much as engine choice. We're talking metallic, pastels, flames, graphics, murals or a super smooth single color over rolled pans, filled seams and a sunken antenna. Interiors may be as stark as a race car or as plush as a new Continental or Town Car. In all cases, the interior will be fitted to suit the owner and fully functional for the application. "Modified" best describes this category.

5.6.3.6 **Concours Masters Category**

This category is for the "Purist." Falcons entered in this Category will have won the Best Stock Falcon award in any of the three previous FCA National Conventions. The Falcons entered here will really open your eyes and make your mouth water. These cars are as correct as one can possibly make them, right down to the smallest detail. Nothing fancy but all exactly like the factory built it. Correct interior, correct paint color, correct engine transmission combination, everything the factory data plate indicates is correct. It may have just received a ground-up restoration, or it could be a low mileage original. In all cases, these Falcons are the **"Best of the Best."**

5.6.3.7 **Modified Masters Category**

This Category is for the "Mild to Wild." Falcons entered in this Category will have won the Best Modified Falcon award in any of the three previous FCA National Conventions. These Falcons have been modified either lightly for safe driving, performance or convenience such as modern engines and

drivetrains while retaining the stock look; or heavily modified such as wide slicks, custom bodies or blown engines. The sky is the limit. Quality workmanship and attention to detail make these Falcons the “**Best of the Best**”.

Keep in mind; although the Categories will remain constant, the guidelines are **just that...** guidelines! **Except for the Concours and Modified Masters Categories, those that register at a National Convention are free to enter in the Category that they feel best fits their Falcon. Falcons entered in the Concours and Modified Masters Categories shall be restricted to the cars listed in Sections 5.6.3.6 and 5.6.3.7.**

5.6.4 Standard Car Classes for National Conventions

These are **MINIMUMS**. The hosting chapter may at its discretion add classes if the situation in their area calls for it. This requires prior approval of the Board of Directors.

STOCK CATEGORY

Class	Body Style	Year	Class	Body Style	Year
A	Sedan	60-63	J	Convertible	64
B	Sedan	64-65	K	Convertible	65
C	Sedan	66-70½	L	Station Wagon	60-65
D	Sport Coupe	66-69	M	Station Wagon	66-70
E	Hardtop	63	N	Ranchero	60-63
F	Hardtop	64	P	Ranchero	64-66
G	Hardtop	65	Q	Sedan Delivery/Van	61-67
H	Convertible	63			

DAILY /STREET DRIVEN CATEGORY

R	Sedan	60-70½
S	Hardtop	63-65
T	Convertible	63-65
U	Utilities	60-67

DIAMOND IN THE ROUGH CATEGORY

V	Sedan	60-70½
W	Hardtop	63-65
X	Convertible	63-65
Y	Utilities	60-67

LITE MODIFIED CATEGORY

AA	Sedan	60-70½
BB	Hardtop	63-65
CC	Convertible	63-65
DD	Utilities	60-67

MODIFIED CATEGORY

EE	Sedan	60-70½
FF	Hardtop	63-65
GG	Convertible	63-65
HH	Utilities	60-67
JJ	Pro/Comp	60-70½

CONCOURS MASTERS CATEGORY**

All	60-70½
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MODIFIED MASTERS CATEGORY

All	60-70½
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** The Concours Masters and the Modified Masters Categories are non-voting categories. All pre-registered entries receive an Appreciation Award. The Concours Masters Category will consist of the winning Falcon from the “Best Stock Award” in any of the three previous FCA National Conventions. The Modified Masters Category will consist of the winning Falcon from the “Best Modified Award” in any of the three previous FCA National Conventions.

5.7 No public consumption of alcoholic beverages is permitted.

5.8 The chapter hosting the National Meet must secure proper liability insurance in the name of the Falcon Club of America.

5.8.1 Written submission for insurance is sent by the host chapter to the FCA Membership Secretary.

5.9 The Chapter Participation award shall be presented based on the following standards:

5.9.1 The Hosting Chapter or Chapters shall not be eligible for the Chapter Participation award.

- 5.9.2 Members who belong to multiple FCA Chapters shall only be counted in their home Chapter.
- 5.9.3 The count for this award shall be based on the number of registrations per Chapter. To be counted, the registration packet must be picked up and the member must be in attendance at the National Convention.
- 5.9.4 Members may submit and pay for separate registration forms for each car and/or family member.

ARTICLE 6

Finance

- 6.1 The FCA is a non-profit organization.
- 6.2 Dues in support of club administration costs and newsletter publication are collected from each member in the amount established by the Board of Directors.
 - 6.2.1 Dues for the second and subsequent years are payable on the anniversary of the original membership.
 - 6.2.2 Dues are delinquent after 90 days.
 - 6.2.3 Delinquent members are not eligible for active participation in club events and are dropped from the roster.
- 6.3 Additional resources from contributions, raffles, etc., are accepted by the Treasurer and deposited in the normal account.
- 6.4 Disbursements of the FCA funds are by the club Treasurer after approval by the Board of Directors.
- 6.5 An audit is done annually of the Treasurer's reports and accounts.
- 6.5.1 A copy of the audit is furnished to the Editor of the newsletter for publication in October.

ARTICLE 7

Publication

- 7.1 The editor publishes a monthly newsletter containing such items as:
 - meeting reports
 - information regarding coming events
 - classified advertisements
 - technical articles
 - pictures of chapter functions, members' cars and shows
 - articles of interest to all members
- 7.2 The general membership may submit copy to the newsletter at no cost.
- 7.3 Commercial vendors are charged a fee to advertise in the newsletter.

ARTICLE 8

Amendments

- 8.1 Proposed amendments to these bylaws are reviewed by the Board of Directors.
- 8.2 Approval of any amendment is by a two- third majority vote of the general membership at the Annual Business Meeting.

ARTICLE 9

Dissolution

- 9.1 In the event of dissolution, disbandment, inactivation, or any other termination, all FCA funds, property, parts or other assets in excess of any recognized liability will be disposed of in accordance with the rules governing non-profit organizations.
- 9.2 A majority vote of members present at the last general meeting is sufficient to determine action.

Revisions

Date	Section	Approver	Comment
Jul 14, 2001	All	General membership at Convention	Complete rewrite
Sept 27, 2001	4.6.8	General membership at Convention	Club Photographer position does not exist. Host chapter to supply a photographer at the national meet per Convention Guidelines.
Oct 22, 2001	5.6.3 and 5.6.4	General membership at Convention	Added standard national convention categories and classes
Oct 07, 2005	4.2 and 4.6.10	General membership at Convention	Added these sections per the Board
Oct 07, 2005	4.6.1.5 to 4.6.1.7	General membership at Convention	Added these sections to reflect the Regional Directors' current duties.
Oct 07, 2005	4.6.2.1, 4.6.2.2 to 4.6.2.4	General membership at Convention	Revised to reflect Chapter Coordinator's current duties. Added these sections to reflect Chapter Coordinator's current duties.
Oct 07, 2005	3.5.4	General membership at Convention	Changed destination of chapter rosters from FCA Secretary to Regional Directors.
July 12, 2008	5.6.1, 5.6.3.4, 5.6.3.5, 5.6.3.6, 5.8.	General membership at Convention	Replaced People's Choice award with Best Stock and Best Modified Awards, added Lite Modified Category, renumbered Modified and Masters Categories and updated Insurance requirements.
Jul 18, 2009	4.2, 4.6.5, 4.6.6, 4.6.7, 4.6.8, 4.6.9, 4.6.10, 5.6.1 and 5.9	General membership at Convention	Deleted Partsmaster and Research Director positions and added Chapter Participation award/
Jul 17, 2010	5.6.3.6, 5.6.3.7, and 5.6.4	General membership at Convention	Changed Masters Category to Concours Masters Category, added Modified Masters Category & added classes to the Lite Modified Category.
July 11, 2013	4.5.3.5, 4.6.7 and 5.8.1	General membership at Convention	Changed name of Corresponding Secretary to Membership Secretary.
July 11, 2013	4.1.2.2	General membership at Convention	Added language inadvertently left out with complete rewrite of By-laws.
July 12, 2014	4.2 and 4.6.9	General membership at Convention	Added Social Media Director and duties to volunteer officers
July 12, 2014	5.1	General membership at Convention	Added second sentence to match Convention Guidelines
July 11, 2015	4.1.2.3	General membership at Convention	Added provision for interim director(s)